

PRIVACY POLICY

FOR VIRTUAL PARTICIPANTS

This privacy policy describes how Kiwi & Co Digital Event Management (under 'Kiwi & Co Travel Group Limited') deals with your personal information, as virtual participants (virtual exhibitors, virtual visitors, virtual media) and how we protect your privacy.

Your Privacy

We are committed to protecting your privacy when you register and enter the 6Connex Virtual Platform as a participant, exhibitor or media to the 2nd Pacific Exposition 2021 event. You have the right to view and update the personal information we hold about you.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at pacificexposition@kiwiandco.co.nz.

We deal with your personal information in accordance with the Privacy Act 2020 and this privacy policy.

Your Personal Information

Kiwi & Co collects and stores personal information from you including :

- Full name
- Contact information
- Data regarding your interaction within the platform and with us
- Answers to the questions on the registration forms

The purpose of us collecting your personal information is :

- Fulfil our obligations as virtual event organizer and communicate regarding the event(s) you are attending
- Promote future events and services offered by Kiwi & Co Travel Group Limited which we believe will be of interest to you
- Conduct ongoing research and product development

Disclosing your Personal Information

- Information will be shared with the Embassy of Indonesia in Wellington who is also the event organizer of the 2nd Pacific Exposition 2021.
- The Embassy of Indonesia will share information to the exhibitors whose booths you have attended during the event.

Kiwi & Co Travel Group Limited in New Zealand | Update : 05 September 2021

- Full contact details will be shared when we have collected your permission through the registration process, by means of you agreeing to the terms and conditions written by Kiwi & Co.

Email Communications

- All customers are automatically signed up to receive relevant email marketing communications from us.
- You can choose to remove yourself from marketing emails by following the “unsubscribe” link at the bottom of our email marketing.

Links to Other Sites

- Our website may contain links to other websites involved with our events. Before you disclose any personal information to another site we advise you to check its privacy policies.

TERMS & CONDITIONS FOR VIRTUAL EXHIBITORS

1. APPLICATION, FEES, PAYMENTS, CANCELLATIONS

- a. All monies paid by the exhibitor shall be deemed fully earned and non-refundable at the time of payment.
- b. Application for the use of virtual exhibit space shall be subject to the approval of the Embassy of Indonesia, and the Embassy of Indonesia reserves the right to reject applications for space with or without cause if the rejection is in the best interest of the Event.
- c. Upon acceptance of the Virtual Exhibit Booth Agreement provided by the Embassy of Indonesia to the successful applicant, it shall become a legally binding agreement for exhibit space between the virtual exhibitor and the Embassy of Indonesia, subject to terms and conditions herein.
- d. The virtual exhibitor agrees to accept and when requested to promptly respond to request for information that their allocated coordinator has asked within the specified deadline.

2. ELIGIBILITY

- a. Kiwi and Co will direct all future virtual Exhibitors to the Embassy of Indonesia to request information about eligibility. The Embassy of Indonesia will determine the appropriateness of products to be exhibited by their distinctive characteristics or performance capability.
- b. The Embassy of Indonesia also reserves the right to prohibit display or advertisement of products at any time if display or advertisement of such products would not meet Show objectives or would cause Exhibitor to be in violation of these Exhibitor Rules & Regulations, the Exhibit Display Regulations, or the Intellectual Property Rights Policy.
 - a. Non-Exhibiting Company Products or Services. Exhibitors may not display products or signage in their vBooth from eligible non-exhibiting companies unless approved in writing by Kiwi & Co. and/or media activities of non-exhibiting companies are prohibited at the Show.

- b. Kiwi & Co. will provide requirements to Virtual Exhibitors that must be met in order to participate including minimum internet speeds, camera, audio and access to specific online meeting platforms.

3. EXHIBIT FEES

- a. The cost for the exhibit space is free of charge for the first 150 booths who are approved by the Embassy of Indonesia. Thereafter, the cost becomes \$2,000.00 USD per booth. Virtual exhibitors must fully pay all monies 2 weeks prior to the event.
- b. The cost for the booth design is free of charge for the provided template booth. For custom booth, there are two options which are

4. PAYMENT SCHEDULE

- a. Payments may be made by wire transfer or credit card with additional credit card fee of between 2 - 5%.
- b. Payment can be made in USD, NZD, or IDR. All payments must be transferred to the bank account written on these terms and conditions.

PAYMENT METHOD

US DOLLARS (USD) PAYMENT

If you are paying using USD, please transfer to the following account:

Account Name : Josephine Jonggowisastro
Bank : Australia and New Zealand Bank (ANZ)
Bank Address : 135-137 Kitchener Rd, Milford,
Auckland, New Zealand, 0620
Account No. : 245531USD00001
Currency : USD
Swift Code : ANZBNZ22
REFERENCE : EXHIBITORS NAME

NEW ZEALAND DOLLARS (NZD) PAYMENT

Account Name : Kiwi & Co. Travel Group Limited
Bank : Bank of New Zealand (BNZ)
Bank Address : Shop 127, Milford Shopping centre,
24 Milford Road, Auckland, New Zealand, 0620
Account No. : 02-0271-0058271-000
Currency : NZD
Swift Code : BKNZ22

Clearing Code : NZ020271
REFERENCE : EXHIBITORS NAME

- c. Virtual exhibitors have the following options for payment of their virtual booth space (if applicable) : 100% deposit submitted upon receipt of application approval by wire transfer to ANZ/BNZ/BCA Bank.
5. AMENDMENT TO THE EXHIBIT SPACE AGREEMENT
 - a. If you must cancel your booth reservation at any time, you must submit a cancellation request in writing to the Embassy of Indonesia and Kiwi & Co. Digital Event
6. BOOTH SPACE
 - a. Booths should look professional and engaging. The background of your camera view should be clean and professional. The use of pictures, posters, banners, etc. are encouraged.
 - b. All Booths must be tested and operational by 7.00AM WIB/12.00PM NZT on the day of the event. Testing will be scheduled and performed prior to the event.
7. ACCESS CONTROL
 - a. Kiwi & Co will provide access control (the booth builder admin control and the live representative admin control) from booth building planning through to the conclusions of all activities including during the live event days from the 27 to the 30 of October 2021.
 - b. Kiwi & Co shall not be held responsible for the loss of any material by any cause and urges the Virtual exhibitor to exercise normal precautions to protect its account from login privileges.
8. FAILURE TO HOLD EXPOSITION
 - a. Should any contingency prevent holding of the Exposition, the exhibitor waives all claims for damage or recovery of payments made for the booth space and booth design.

9. VIOLATION

- a. The Exhibitor shall be bound by the Rules as defined herein, and by such additional rules and regulations which may be established by Kiwi & Co at any time. Kiwi & Co shall enforce all Rules and such additional rules and regulations, and its decision on these matters will be final.
- b. All matters and questions not covered by the Rules and such additional rules and regulations shall be subject to the final judgment and decision of Kiwi & Co.
- c. Any violation by the Exhibitor of any of the Rules and such additional rules and regulations shall subject Exhibitor to cancellation of the agreement to occupy virtual exhibit space, to forfeiture of any monies paid on account thereof, and could make Exhibitor subject to loss of credentials for future shows and loss of other show privileges. Upon Kiwi & Co notifying Exhibitor of such cancellation, Kiwi & Co shall have the right to take possession of the Exhibitor's virtual space.

10. COMPLIANCE WITH LAWS

- a. Exhibitors agree to comply with and be bound by the laws of New Zealand, and wherever applicable, all rules and regulations of the police department and those policies and criteria established by the laws and governing virtual environments.
- b. Illegal acts of any kind will be referred to the appropriate authorities for prosecution.